

## **Smiths Falls Nurse Practitioner-Led Clinic**

### **JOB DESCRIPTION**

#### **NURSE PRACTITIONER**

##### **SUMMARY**

The Smiths Falls Nurse Practitioner-Led Clinic provides exemplary comprehensive primary health care services to the residents of Smiths Falls and the surrounding counties of Leeds, Grenville, and Lanark.

The Nurse Practitioner works to the full scope of primary health care nurse practitioner care within an interdisciplinary team.

##### **ACCOUNTABILITY**

The Nurse Practitioner reports to and is responsible to the Nurse Practitioner-Lead(s). All clinical decision making outside the scope of the Nurse Practitioner must be done in consultation with the Smiths Falls NPLC consultant physician and/or medical directives. The Nurse Practitioner must comply with the standards of practice guidelines of the College of Nurses of Ontario for the RN (EC).

##### **ROLES AND RESPONSIBILITIES:**

###### **Health Assessment and Diagnosis**

Performs a comprehensive health or symptoms directed assessment and synthesizes data from multiple sources to make a diagnosis of a disease or disorder within the RN (EC) scope of practice as defined by the College of Nurses

Spends adequate time with the client to determine the presence of existing and potential health problems, with a major focus on related lifestyle, psychological, sociocultural, and environmental risk factors with may influence the client's health status, deal with these personally or by referral to or in consultation with the other team members or community programs or agencies

In accordance with the philosophy of primary health care, it encourages clients and their families to take responsibility for their own health care by involving them in risk factors and health problem identification, goal setting and the choices of interventions for disease treatment and prevention and health promotion

Determines the need for and orders from the College of Nurses approved list and interprets the results of screening and diagnostic tests

Keeps complete, accurate, legible, and timely reports of client visits, using the charting format established by Smiths Falls Nurse Practitioner-Led Clinic, which will provide information to assist other practitioners in continuing the client's care

Sees clients at the Smiths Falls Nurse Practitioner-Led Clinic with scheduled and urgent appointments and in the community through outreach and home visits during regular and extended hours. Outreach includes community palliative clients and clients living in Long-Term Care.

### **Therapeutics**

Initiates and manages the care of clients with diseases or disorders within the Primary Health Care Nurse Practitioner scope of practice and/or monitors the ongoing therapy of clients with chronic stable illnesses by providing effective pharmacological, complementary, or counseling interventions

Prescribes medication as appropriate with the Primary Health Care Nurse Practitioner scope of practice including the use of medical directives

### **Health Promotion**

Collaborate with community agencies to implement strategies to promote health and prevent disease with individuals, families, and groups

### **Family Health**

Synthesize information from individual clients to identify broader implications within the family. Assesses and manages the care of families in conjunction with community support agencies.

### **Community Development and Planning**

Synthesize information from individual clients to identify broader implications for health within the community. Uses community assessment data to identify community needs and resources to develop, implement and evaluate appropriate programming in conjunction with appropriate community agencies.

### **Team and NPLC Responsibilities**

Promotes and participates in an interdisciplinary provider model. Collaborates with both providers and clients to ensure that appropriate management, referral, and responses to inquiries are provided

Participates in the development of strategic plans, goals, and objectives of the Smiths Falls Nurse Practitioner-Led Clinic.

Participates in the orientation of primary care staff

Participates in the development and evaluation of policies, protocols, and procedures to improve client care and/or promote co-operative and efficient staff functioning  
Contributes to the development of program plans and development, plans, implements, coordinates, and evaluates assigned projects in consultation with other team members.

Assists with grant proposals when required. Supervises nurse practitioner students and participates in the education of other students. Ensures that encounter forms and other statistics have been recorded and participates in their analysis. Contributes where necessary to evaluation processes.

Identifies supplies, equipment, and resources necessary to carry out programs in support of the Clinic's budget process.

Performs other duties as assigned

### **The Physician/ Nurse Practitioner Relationship**

The physician and the nurse practitioner will review any procedure beyond the scope of practice of the RN(EC) that is to be considered for inclusion into the role. If it is agreed that the procedure is appropriate, then Medical Directives with appropriate processes will be developed. These will be reviewed annually.

A physician will be available for consultation via secure email.

The physician will participate with the NP in discussing therapeutic measures when necessary.

### **SPECIFICATIONS**

- Council of Ontario University Program in Nursing Primary Health Care Nurse Practitioner
- Program Certificate (or recognized equivalent)
- Baccalaureate of Science in Nursing required, Master of Science in Nursing preferred
- Must be a member in good standing with the Ontario College of Nurses as an RN(EC)
- Current Membership with NPAO and evidence of liability insurance
- Current Ontario Driver's License

- Demonstrated experience in Community and/or Primary Care Setting an asset
- Ability to prioritize, manage time effectively and be flexible in a very active work environment
- Ability to operate with the highest level of confidentiality and discretion
- Demonstrate strong communication skills in a highly collaborative environment
- Ability to work flexible hours
- Ability to travel throughout Smiths Falls and the surrounding counties of Lanark, Leeds and Grenville
  
- Demonstrated computer skills
- Criminal record Check required